

Evergreen Keyboard Shortcuts

Navigation

New Tab	Ctrl+T
New Window	Ctrl+N
Close Tab	Ctrl+W
Close All Tabs (closes window, too)	Ctrl+Shift+W
Close Window	Ctrl+Q

Circulation

Check Out/Retrieve Patron by Barcode	F1
Check In	F2
Register Patron	Shift+F1
Renew Items	Ctrl+F2
Capture Holds	Shift+F2
Search the Catalog	F3
Search for Patrons	F4
Show Item Status by Barcode	F5
Record In-house Use	F6
Retrieve Last Patron	F8
Reprint Last Receipt	F9

Cataloging

Search the Catalog	F3
Retrieve Record by TCN	Shift+F3
Show Item Status by Barcode	F5
Retrieve Last Bib Record	Shift+F8

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